

**MARATHON CITY SCHOOL DISTRICT**

722.1

**ACCIDENT REPORTS**

All student accidents shall be reported to the building principal by the end of the next workday. The person in charge of the school activity when an accident occurred shall be responsible for submitting a written report of such accidents. A log of accidents shall be kept in the school office.

The building principal shall report playground and physical education accidents to the District Administrator and file the appropriate reports.

All staff accidents occurring while performing duties as an employee shall be reported to the district office by the end of the next workday.

APPROVED IN PART: September 10, 1997

REVISED: October 11, 2000