

INDIVIDUALS' PRESENCE ON SCHOOL PROPERTY

An adult person who wishes to visit a class, student, teacher, or other personnel assigned to the school during the normal office hours shall report to the office upon arrival. The visitor must state the purpose of the visit to the secretary, sign the guest register and obtain a Visitor's Pass. The secretary may ask the principal to review the request for visitation before approval is given.

A school student visiting a school during the normal office hours shall report to the office upon arrival, obtain permission from the principal to visit, sign the guest register and obtain a Visitor's Pass.

Unauthorized visitors are prohibited. The principal or his/her representative may request unauthorized visitors to leave the premises. If necessary, the principal or his/her representative may request necessary assistance from the appropriate law enforcement officials to remove unauthorized visitors.

While on school property no person shall:

- Injuring or threaten to injure another person
- Damage the property of another or of the district
- Conduct him/herself in such a manner as to impede, delay, or otherwise interfere with the orderly conduct of the educational program of the District. This includes any activity taking place on school property, which has been authorized by the Board of Education, district administrator, building principal or other authorized District employee.
- Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the district.
- Violate other rules and regulations adopted by the Board or administration designed to maintain public order on school property.

Individuals who violate this policy may be required to leave the school premises and subject to police referral or other legal action.

LEGAL REF.: Section 120.13(35) Wisconsin Statutes

APPROVED: March 14, 2001