

Marathon School District Library Plan



This is a snapshot of what the library is currently doing to support the Future Ready Librarian Framework and goals for the future.

MISSION: The Marathon School Library Program promotes and encourages independent reading, develops critical thinking skills, teaches the effective and ethical use of information sources, and promotes equitable access to all forms of information.

Marathon School District Library Plan



Our goals will be on a two year cycle. This rotation we have two gears of focus: Use of Space & Time and Curriculum Instruction & Assessment.

Library Goals

Goals

To build reading culture and capacity by the end of the 2023-2024 school year by increasing the volume of reading in all classes and by building student reading confidence and responsibility (Curriculum, Instruction, Assessment)

- continue purchasing a wide variety of reading materials including print books, ebooks, audiobooks, magazines, newspapers (print & online), database subscriptions, and digital library consortium subscriptions. (Budget & Resources)
- provide professional development to staff on accessing, organizing, and using the reading materials. (Personalized Professional Learning)
- teach students how to access and use the reading materials by creating online how-to videos. (Curriculum, Instruction, & Assessment)
- continue to purchase request titles from staff and students
- create inclusive collections that acknowledge and celebrate diverse experiences

To curate the elementary library to get collections to a more appropriate age and size (Use of Space & Time)

- regularly Follett Collection Analysis to define weeding
- Use high interest reading lists and reviews to select new titles for the collection

Personalized Professional Learning



What we are doing:

Our library program provides professional learning experiences for our district staff through:

- Small group training on technology during teacher in-service days
- Individual work with staff to promote the use of technology in the classroom to enhance student experiences and growth
- Collaborate with staff to evaluate the training needs of students and staff

Our librarian continues learning professionally by:

- Attending CESA training and meetings to collaborate with area librarians to enhance library program and staff training
- Attending WEMTA (Wisconsin Educational Media & Technology Association) Conference to collaborate on serving our district.

Possible areas for growth:

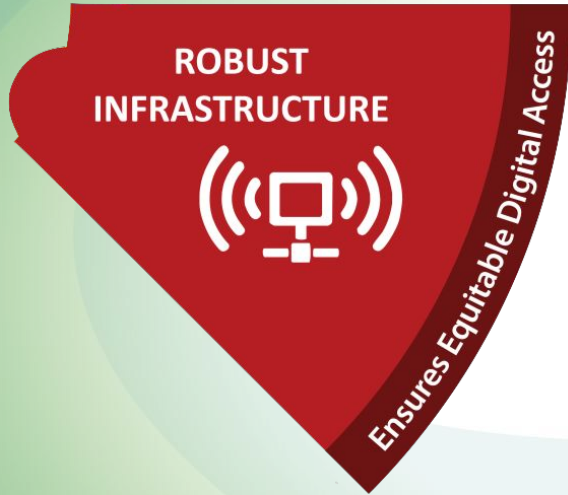
- Establish a regularly scheduled opportunity at each building to have to meet with the district library media specialist
- Create online How-to videos

Robust Infrastructure

What we are doing

- Computers in the library and computer labs are available to ensure all students have access to a physical computer with printing capabilities
- Member in the Wisconsin Schools Digital Library Consortium (WSDLC) to provide access to thousands more ebooks and digital audiobooks

Possible area of growth



Budget and Resources

What we are doing:

The library looks at many factors when curating resources for the library to ensure a diverse collection of both physical and digital resources. Teacher and student requests as well as curriculum needs drive our focus on much of our content. Quality resources are purchased with a view of the long range plan. Our library receives money through [Common School Funds](#). This year our budget was approximately \$45,000..

Here is the breakdown for money spent:

- 30 % of the budget is spent on books, DVDs and professional materials that can be checked out by students, staff and community members
- 35% is spent on databases to give students and staff 24/7 access to information whether at school or at home
- 20% is spent on technology to support library programming
- 10% of the budget is spent on library hosting and inventory software
- < 5 % of the budget is spent on library processing materials

Possible areas for growth:

Regularly run reports on digital collections, both books and databases, to monitor usage
Promote free resources such as [Badgerlink](#) and [WISELearn](#)



Community Partnerships



What we are doing:

- Our library actively promotes area public libraries and their programs
- Maintain a presence on social media through Facebook
- Book Fairs (run by the PTO organization)

Possible areas of growth

- Find more ways to collaborate with the public library
- Actively promote area public library and it's programs

Data & Privacy



What we are doing:

- Attend workshops to learn up to date information on students data and privacy (WEMTA)
- Limit access to Follett Circulation System Student accounts
- In collaboration with Computer Literacy classes, students 5K-5th grade are taught digital citizenship lessons to promote:
 - Responsible and ethical use of print and electronic library resources
 - The importance of secure passwords
 - Navigating safely online: Keeping personal information private
 - Appropriate and ethical research skills and plagiarism expectations

Area of Growth

- Ensure student checkout, circulation, and fine procedures preserve student privacy and are equitable

Collaborative Leadership



What we are doing:

- District LMS is on the district Technology Committee
- District LMS is currently involved with the following groups/organizations:
 - Wisconsin Educational Media and Technology Association (WEMTA) member
 - CESA 1 Library Media Network member
- As time allows, the District LMS collaborates with teaching staff to promote library materials as well as incorporating Library Technology skills into expeditions and final projects
- Collaboration allows the classroom teacher and the librarian to use resources to benefit student learning
- District LMS is involved with Parent Teacher Organization and helps to organize family events and the book fair for the school district

Possible areas of growth

- Collaborating with teachers on a case studies or expeditions as scheduling allows

Use of Space



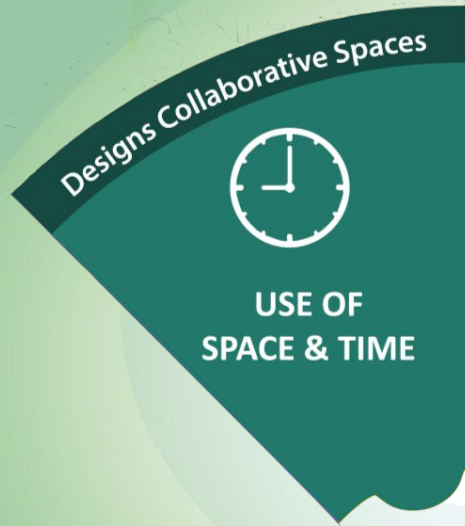
What we are doing:

- Books are displayed on shelves and placed in cubbies and baskets for easy access to books of interest.
- Both libraries are used by the school district for district and staff meetings and training as well as for community meetings
 - MHS
 - Diverse seating
 - Comfortable reading areas
 - Schedule availability to accommodate curriculum support
 - Laptop cart for student/staff use
 - Puzzles and chess available
 - MAES/MVA
 - Computer Lab
 - Varied teaching spaces (classroom, reading carpet, computer lab)

Possible Area of Growth

- Update the MAES/MVA space to provide furniture that moves easily to enhance student collaboration and exploration.
- Diverse seating/comfortable reading areas

Use of Time



What we are doing

LMS:

- Splits time between the MAES/MVA (3 days) and Sr High School(2 days).
- Teaches a full fixed schedule of weekly lessons at the elementary for students PK-5th grade, assists students at the middle school with book recommendations and check-out
- Assists 9-12 with research and book recommendations.
- At MHS supervises 4 study halls, 5 Distance Learning college classes, and one resource hour
- Purchasing, cataloging, weeding, and administration of both district libraries.

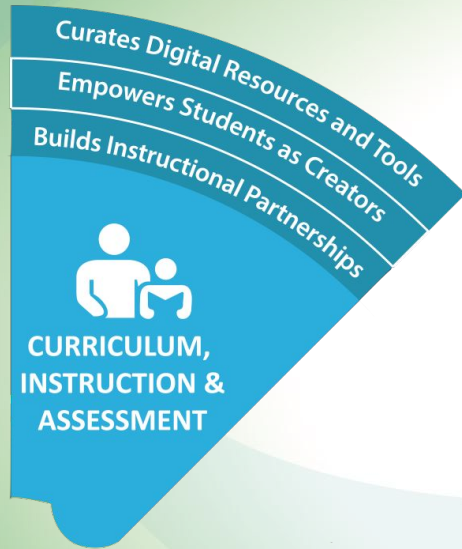
Library Paraprofessionals

- The MAES/MVA library aide works 50% FTE is vital to shelving and checking out materials to the students and supervising students in the library.
- The MHS library aide works 60% FTE and is responsible for book processing, shelving, and checking out materials to the students as well as supervising students in the library.

Possible area of growth

- Develop a MAES/MVA schedule that allows time for collaboration and integration with classroom curriculum to support expeditions.

Curriculum, Instruction, & Assessment



What we are doing

- The library has a curriculum that teaches students library skills, digital citizenship and computer literacy.
- Students learn through hands on activities as well as tutorials from the librarian. Lessons are focused on teaching students how to use technology for ethical research and project creation.
- Google classroom is vital to our school district and is utilized in the library lessons to share resources, receive content and teach students how to navigate the tool to increase productivity in the classroom.
- MicroSoft platform is introduced in 4th grade to prepare students for high school business classes and the world beyond education.
- Students are encouraged to find topics that interest them and work with the librarian for assistance.