

STUDENT FUNDRAISING

The School District of Marathon recognizes that student fundraising activities are part of student organizations and co-curricular events, but strives to protect students and their parents from excessive fundraising activities that may place a financial burden on students' families and the community. Student fundraising activities should be managed so that they:

- Serve a worthwhile/or educational purpose
- Promote the education welfare of students
- Not detract from students time and energy or the educational program
- Not unduly burden the community

All fundraising projects and activities shall have prior permission from the building principal and District Administrator. Student fundraising projects that extend into the community must also have prior approval of the Board. Adult school related groups or support groups must abide by this policy if pupils are involved in their fundraising activities. Any fundraising activities for charitable organizations, which are promoted by school personnel or groups organized for the purpose of supporting the schools and are conducted with the school or involve pupils, are subject to this policy.

The following guidelines must be adhered to when conducting fundraising activities in the district:

1. [The fundraising activity form](#), available in the office, must be filled out and pre-approved by the building principal.
2. Donations are to be voluntary.
3. No pressure shall be exerted that compares the sales of one student with the sales of another.
4. Students under the age of 9 must be physically accompanied by a parent or a person at least 16 years of age when working in a fundraising sale.
5. No fundraiser shall last longer than two weeks, unless prior approval has been obtained.
6. Use of local businesses is encouraged if possible. Local businesses are encouraged to submit alternatives to activities presently using non-local fundraising firms.
7. Merchandise sold within the school building shall be at a central location (lobby table, classroom, office...); not be solicited door-to-door to staff.
8. All funds originating from school-sponsored fundraising will be processed through the business officer's school activity fund.
9. All funds originating from school-sponsored fundraising projects shall be the property of the student groups.
10. The use of any school's name shall not be used in connection with any fundraising unless prior approval has been obtained.
11. Following the end of the fundraising activity, a [detailed financial report](#) shall be submitted to the building principal. A Post Fundraising form is available in the office.
12. Violation of this policy may result in suspension of fundraising activity.

Non-district fundraising groups, projects, & activities (i.e. Scouts...), wishing to conduct sales within public school facilities, must have permission of the building Principal and shall adhere to guidelines #4, 5, and 6.

LEGAL REF.: Sections 103.23 Wisconsin Statutes
103.64

CROSS REF.: 662.1, Student Activity Funds Management
850, Solicitations and Sales by Outside Organizations
Administrative Exhibit 374 (1), Fundraising Form Activity Request
Administrative Exhibit 374 (2), Post Fundraising Form

APPROVED: October 10, 2001
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