

**CLOSED CAMPUS/STUDENT MOTOR VEHICLE USE**

Once students are on school premises during the school day, they will be allowed to leave school premises prior to the end of the school day only under the following circumstances:

1. School-Excused Absences – A student shall be allowed to leave school premises if he/she has a school-excused absence. A student may be excused from school by the school attendance officer for the following reasons:
  - a. Personal illness
  - b. Funerals
  - c. Religious services
  - d. Professional or court appointments that could not be scheduled outside of the regular school day
  - e. Serious personal or family crisis
  - f. Approved school activities during class time
2. Absences Excused Solely by Parent/Guardian – A student shall be allowed to leave school premises if he/she is excused solely by his/her parent/guardian in writing prior to the absence.
3. Approved Program/Curriculum Modifications/Activities – A student shall be allowed to leave school premises to participate in a Board-approved program or curriculum modification or activity (e.g., work program).
4. Part-Time Open Enrollment – A high school student shall be allowed to leave school premises to attend one or more courses at another public high school under the part-time open enrollment program.
5. Lunch Period – Students in Grades 11 and 12 may leave school premises during their assigned lunch period. This is a privilege, not a right. If a student has a conduct problem, this privilege may be revoked.

No student may drive his/her vehicle during the school day, including his/her lunch period, unless approved by the high school principal and the student's parent/guardian. The high school principal may grant permission only if the student is allowed to leave school premises under any of the conditions specified in #1 to #4 above (e.g., to attend a funeral, to participate in the part-time open enrollment program).

LEGAL REF.:           Section 118.15 Wisconsin Statutes  
                          Section 118.52 Wisconsin Statutes

CROSS REF.:           425, Part-Time Open Enrollment  
                          431, Compulsory Student Attendance

APPROVED:           July 23, 2003