

**MARATHON CITY SCHOOL DISTRICT**

671.2

**EXPENSE REIMBURSEMENTS**

District personnel and Board members who incur expenses (enrollment fees, lodging, meals and mileage) in carrying out their authorized duties shall be reimbursed by the district upon submission of a properly completed and approved voucher and such supporting receipts as required by the administration. Such expenses may be approved and incurred in line with budgetary allocations and in accordance with provisions of the current employee agreement.

LEGAL REF.:               Sections 118.21 Wisconsin Statutes  
                                  118.24  
                                  120.10(4)  
                                  120.13(16) & (32)

CROSS REF.:               MTA Contract

APPROVED:                January 12, 2000