

SCHOOL VISITORS

An adult person who during the normal office hours of the respective school who wishes to visit a class, a student, a teacher or other personnel assigned to the school shall report to the office upon arrival, tell the purpose of the visit to the secretary, sign in and obtain a visitor's pass. The secretary may ask the principal to review the request for visitation before approving such.

A school student visiting a school during the normal office hours of the respective school shall report to the office upon arrival, obtain permission from the principal to visit, sign in and obtain a visitor's pass.

Unauthorized visitors are prohibited. The building principal or his/her representative may request unauthorized visitors to leave the premises. If necessary, the principal or his/her representative may request necessary assistance from the appropriate police department to remove unauthorized visitors.

CROSS REF.: 833, Public Conduct on School Property

APPROVED: March 14, 2001