Welcome to Distance Learning

Congratulations for taking a college-level class at your high school this semester through distance learning, an interactive television classroom that allows you to see, hear and communicate with your instructor and classmates at other locations.

Step 1: Create an NTC Student ID and Password (Already have an NTC ID? Skip to Step 2!)

Tips to consider before you get started:

- You will need your Social Security Number.
- > Pay attention to spelling and punctuation when creating an account.
- Use your full legal name when entering your information.
- Make appropriate corrections if your device auto fills any sections. (Sometimes a parent's information will auto fill.)
- Visit https://my.ntc.edu
- Click "Create My Account."
- Enter your information and follow steps provided.
 Once your NTC Student ID is created, please write it down as you will need to put this number on your registration form.

Step 2: Set Your Password for MyNTC

Access MyNTC to view grades, your class schedule and more. If you have taken an NTC class before and know your login information, skip to Step 2.

- Visit my.ntc.edu
- Click "Set My Password"
- Enter your NTC email address and your date of birth.
- Follow the on-screen instructions to set your password.

Step 3: Access your Student Email

Check your email regularly for important information from NTC.

- Visit www.ntc.edu/email
- Enter your NTC email address and your password.

Step 4: Log into Canvas

Access your courses, class syllabus and assignments from Canvas.

- Visit canvas.ntc.edu
- Use your NTC email address and password to log in to Canvas.
- Click on your distance learning class link to begin.

FOR HELP LOGGING IN:

Contact the IT Helpdesk by calling 715.803.1160 or submit a ticket online at myhelpdesk.ntc.edu



2021-2022 Distance Learning Registration

PLEASE PRINT CLEARLY		Today's Date:					
Last Name, First Name, Mid	dle Initial				-	Male	Female
Date of Birth	NTC Student ID		Former Name (ifapplicable)				
Permanent Address Preferred Phone	Home Cell Work	Preferre	City, State	e, Zip			
County of Residence		Municipality				City Village Township	
Ethnicity: Are you of Hispanic or Latino Origin? Race: American Indian/Alaskan Native Asian Current Grade Level: Highest (ntial Received: Current Work Status: Credential 01-Employed, full-time			tuation White tus: yed, full-time yed, part-time olloyed, seeking	
Single Parent*: Yes Check "Yes" if you are unmarried o legally separated and have custody or joint custody of one or more mir children or are pregnant. Economically Disadvantaged*:	r Check a disa	s "Yes" if you are sability.			ted figure for your		
Number in Family	1 2	3	4	5	6	7	8
*This information is confidenti requested to strengthen stude better identify student needs a NTC Requested Course Ir	\$11,880 \$16,020 If family members, add \$4,160 for earlier all and voluntary. Your feedback is not support services and help obtained improve services. Though your information:	used for continuc state and federa	ous improveme I funding that c	nt of programn an offset the fu	ll cost of your educ		
Course # Course Name				Pay	Time	Start D	Pate

Authorization to Release Student Record Information



Return to: studentrecords@ntc.edu

Forms must be received from the NTC student email if electronically signed

In compliance with the Federal Family Education Rights and Privacy Act of 1974, NTC is restricted from disclosing certain information from your student records. Access to or release of your student records is only by written student consent.

SECTION A	. Student Information (print clearly)							
First Name	Last Name	M.I.	Student ID Number					
Mailing Address		Date of Birth						
			()					
City	State	Zip code	Phone Number					
SECTION B Third-Party Designee(s) (Spouse/Parent/Agency/Employer/Other – print clearly)								
1								
Firs	et and Last Name (i.e. for parent, spouse, guardian, frie	nd, etc.)						
2	t and I get Name /i a fer parent angues guardian fri	and ata \						
FIIS	First and Last Name (i.e. for parent, spouse, guardian, friend, etc.)							
3Nar	Name of Agency, Employer, High School (along with specific person or position, i.e. principal, counselor, human resources, etc.)							
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4Nar	Name of Agency, Employer, High School (along with specific person or position, i.e. principal, counselor, human resources, etc.)							
Chook one o								
	or more of the boxes below to indicate the record any documents within a category you do not we							
	and the difference of							
 All records identified below. Academic Records: Includes grades, demographic, registration, student ID number, academic progress, class 								
attendance/participation, early alert, advisement, admission test scores and/or enrollment information.								
	financial aid repayments, and/or financial aid satisfactory academic progress.							
	authorizations, holds (negative service indicators) and/or collection activity. Counselor/Accommodation Records: Employment, social history, and/or tutoring information.							
Student discipline/behavior								
Other (indicate specific record):								
SECTION C. Student Certification								
This authorization does not expire. You may submit a written request to revoke your authorization at any time. By signing below, I authorize NTC to release and discuss my education records, as specified above, with the individuals listed. The authorization of release is not valid without the student signature below.								
Student Signature			Date					
Legal Guardian/Power of Attorney Signature			Date					
For Office Use Only: Date Entered:/			Staff Initials:					