NTC High School Student Enrollment: Being a Responsible Learner

College coursework opens the door to greater learning opportunities. It also requires a time commitment and greater responsibility from you, the learner. Below are expectations we would like you to know so you can better prepare yourself for NTC college coursework.

Please read and initial your understanding of each expectation listed below.

_____ **Commitment:** I understand that taking NTC classes while still in high school is a privilege given and supported by NTC and my high school district. Therefore, I will act responsibly to make sure that I am successful.

_____ **Attendance:**
1) I understand I must attend every class period to which I am assigned. If an instructor has an attendance policy that says a student will be dropped when a certain number of absences/lack of participation online occurs, I realize I may be dropped from the course, or receive a grade of "NS" (No Show) or "F" in the course.
2) I understand that I must follow NTC class dates. If my high school does not have school on a date where class is assigned at NTC, that does not excuse me from attending my NTC course without prior approval from my NTC instructor.

_____ **Coursework:**
1) I understand I must follow my course syllabus for my NTC class, as well as all assigned due dates. I realize late assignment will result in a lower grade or a "0".
2) I understand that I will need to spend 2 to 4 hours on coursework for every hour the class is in session.
3) I understand that it is my responsibility to communicate with my instructor regarding questions I have about my NTC assignments/quizzes and/or after returning to class after being absent.
4) Teamwork is an integral part of learning in some post-secondary courses. I understand my team will depend upon me to be an active, involved, and informed team member.

_____ **Communication:**
1) I understand that my NTC instructor will communicate with me via my NTC student email account and/or Canvas. I am aware of how to log-in to both of these services. If I have questions or am unable to log-in, I know who to contact at my high school or NTC for assistance.
2) If I choose to no longer participate in or continue with my course, I understand I must let my high school counselor and NTC contact person know immediately.

_____   _____
                    Student Signature   Date

_____   _____
                 Parent/Guardian Signature   Date

_____   _____
                  NTC Official Signature   Date